



MANIPAL
ACADEMY of HIGHER EDUCATION
(Deemed to be University under Section 3 of the UGC Act, 1956)

COUNSELLOR / DATA MANAGER & MEDICAL OFFICER

Manipal Academy of Higher Education (MAHE), Manipal invites applications from eligible candidates for the positions of **Counsellor/Data Manager & Medical Officer** for ART Centre under department of Infectious Diseases, KMC, Manipal, in collaboration with National Aids Control Organization (NACO).

Position	Counsellor/Data Manager	Medical Officer
Job Description	<ol style="list-style-type: none">1. Ensure that all data recording and reporting software are properly installed, functioning, and updated2. Complete the Pre-ART Registration3. Data Analysis & Data Management4. Provide Pre ART and adherence counseling5. Assess Adherence6. Provide emotional, social and psychological support7. Prepare and send all the monthly reports prescribed by NACO and SACS after approval of Nodal Officer.	<ol style="list-style-type: none">1. Examination of patients and requesting basic investigations and prescribe government provided ART2. Consult Senior Medical Officer/ Nodal Officer in the department of Infectious Diseases3. Monitor consumption and availability of ART Drugs OI Drugs, CD4 kits, and inform the Nodal Officer4. To update the white cards and green books provided by NACO5. Attend monthly coordination meetings held at district level6. Abide by the guidelines for running and maintaining ART centre.
Qualifications	MSc in Statistics /MPhil or MSW	Post MBBS
Remuneration	Prescribed as per MAHE norms	Prescribed as per MAHE norms
Duration	One year & to be continued if performance is satisfactory	One year & to be continued if performance is satisfactory
Post available	One	One

Candidates fulfilling the above criteria may apply with detailed CV; a recent passport size photograph; documents in support of the qualification & research experience (*if any*) and names of 2 references, on or before **April 05, 2021**, to:

Deputy Director – HR
Manipal Academy of Higher Education
Manipal – 576 104, KARNATAKA
Phone: 0820-2923433; 2922525; Email: jobs@manipal.edu